

Emergency Preparedness Committee of the City of Chaffee

Meeting Minutes

June 17, 2008 07:00 PM

Present: Kevin Payne, Sam Glency, Loretta Mohorc, Pat Lizenbee, Lee Horton, Sharon Bell

Next meeting: July 08, 2008, 07:00 PM, City Hall Council Room

I. Announcements

- a. Reading of minutes.
- b. The Red Cross training classes have been rescheduled to June 19 and July 1 from 1:00 PM to 5:00 PM at the Chaffee Nutrition Center.
- c. A walk through of Carr Textiles is scheduled for July 14 at 0600 PM
- d. Joel Evans the Scott County Emergency Coordinator will look over our Emergency Preparedness plan for the City of Chaffee when it is completed. There are appendices available for volunteers on the committee to edit to make them city specific. Use caution with wording for city specific issues for example "Government Structure of the City of Chaffee" may be appropriate.

II. Discussion

- a. The Chief of Police will be contacted to draft the emergency policy for school shootings.
- b. Identification of priority assistance for housing residents
 - i. Green will identify oxygen in use
 - ii. Blue will identify medical handicaps
 - iii. Material to be used will be 3M Scotchlite possibly a 4" square put on the door or window glass. Several sources for this material were discussed.
 - iv. Housing authority personnel will keep the information updated and change the stickers when people move in and out of apartments.
- c. Demographic information for Chaffee
 - i. Request was made for the last census information available for Chaffee.
 - ii. There are 145 housing units with approximately 80 handicapped residents.
- d. Flooding is continuing near Dutchtown and they are asking for volunteers to fill sand bags and build sand bag levees.
- e. The police department will be sending letters to local businesses to update emergency contact and keyholder information. This information will be available to the fire department and for emergency preparedness.
- f. Sharon Bell was welcomed to the committee.
- g. Fire Department
 - i. Scheduling walkthroughs of churches. No contact has been made regarding the phone company walkthrough.
 - ii. The Fire Department is going to be trained for search and rescue. They are also looking into the availability of grants for obtaining Four Gas detection equipment and a Thermal Imaging Camera.

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h. ISO Rating

- i. There has been talk regarding lowering the ISO rating for property in Chaffee.
 - 1. Having an emergency plan and involvement in emergency preparedness is part of the process of getting this accomplished. More involvement of city government and departments as well as the public is desired. City infrastructure is an important factor in preparing an emergency plan.